

22 March 1978

Chono-Mar

MEMORANDUM FOR: Division/Deputy/Branch Chiefs
Division Secretaries
Production Group, Chief/Deputy Chief

SUBJECT : Increased Distribution of OIA Products and
Procedures for Addressing These Products

25X1A 1. INR/State, CIA Rep SAC, and [REDACTED] 25X1A
[REDACTED] have made requests for copies or additional
copies of OIA products (IARs and IAMs).

25X1A 2. The editors will take care of the increased distribution
of hard cover reports (IARs) and send 3 to State, 2 to CIA Rep/SAC,
and 2 to [REDACTED]. Divisions should see to it that copies of
Imagery Analysis Memoranda that they consider above average in com-
pleteness and uniqueness or in interest value should be singled out
for passage to State in three copies.

25X1A 3. All divisions are responding admirably in their selection
of and response for products being sent to CIA Rep/SAC and to TCO/
[REDACTED] Remember that IAMs selected for passage to [REDACTED] 25X1A
[REDACTED] (or [REDACTED] for that matter) must be accompanied with a
transmittal memo.

25X1A 4. State has also requested 3 copies of IAMs, SAC wants 2,
and [REDACTED] wants 2. Please address as follows:

25X1A TCO/State/INR/DDC (Imagery Center) Rm 6510A
CIA Rep/SAC
[REDACTED]

25X1A 5. As a reminder, do not include any [REDACTED] 25X1A
addressees on your distribution list for IAMs, such as [REDACTED] 25X1A
or [REDACTED]. As said
before, material for passage to these places is handled by a separate
transmittal memo. For my record purposes, also use a transmittal
for material to be sent to [REDACTED] 25X1A
The CIA Reps at SAC or [REDACTED] can and should be listed as
addressees on your distribution list.

[REDACTED] 25X1A

Executive Officer
Office of Imagery Analysis

Distribution:

- 1 - Each Addressee
- 2 - OIA/ODir